



Sheriff of McCracken County

301 South 6th Street • McCracken County Courthouse

MATT CARTER

Paducah, Kentucky 42003 • (270) 444-4719

PUBLIC RECORDS INSPECTION APPLICATION

1) REQUEST:

IS THE INFORMATION REQUESTED TO BE USED FOR COMMERCIAL PURPOSE? YES NO
Commercial purpose is the direct or indirect use of any part of a public record, in any form, for sale, resale, solicitation, rent, or lease of a service or any use by which the user expects a profit either through commission, salary or fee. *Addendum Required.

Requestor's Name Telephone #:

Address:

Request to inspect the following public records (be specific & specify format of records):

(If more space is needed, use back of this form or provide attachment.)

Request of copies: YES - I agree in advance to pay for copies of the above requested records. NO

Applicant's signature:

2) RECEIPT OF REQUEST:

This application was received on: DATE at: TIME A.M./P.M.

Signature of person receiving application:

Request forwarded to: NAME TIME DATE A.M./P.M.

3) RESPONSE: This section to be completed by person responding to request:

() The public record(s) requested are available for inspection or a copy was provided () in person, () by mail, or () via facsimile on DATE TIME A.M./P.M.

() The public record(s) requested are () not available at this time - OR - () inspection is denied for the following reason(s):

SIGNATURE/TITLE OF OFFICIAL DATE TIME A.M./P.M.